



## Application for paid-free grant for the 2019/20 school year

To be used when applying for a subsidy to reduce the parental payment for school fees and/or after-school programmes at a grant-eligible private primary school

<b>School name and address:</b> Skipper Clement Skolen Gammel Kærvej 30 9000 Aalborg	<b>School code:</b> 851055
---	-------------------------------

Only siblings with the same biological/adoptive parents may be specified in the same application

Complete for each student for whom a grant is sought:

Student's name:	
Student's CPR nr.:	Grade for the school year:
Grants are sought to reduce:	
<input type="checkbox"/> Parental payment for school fees <i>(may be sought for students in preschool and 1<sup>st</sup>-10<sup>th</sup> grade)</i>	
<input type="checkbox"/> Parental payment for after-school programmes <i>(may be sought for students in preschool and 1<sup>st</sup>-3<sup>rd</sup> grade)</i>	

Student's name:	
Student's CPR nr.:	Grade for the school year:
Grants are sought to reduce:	
<input type="checkbox"/> Parental payment for school fees <i>(may be sought for students in preschool and 1<sup>st</sup>-10<sup>th</sup> grade)</i>	
<input type="checkbox"/> Parental payment for after-school programmes <i>(may be sought for students in preschool and 1<sup>st</sup>-3<sup>rd</sup> grade)</i>	

Student's name:	
Student's CPR nr.:	Grade for the school year:
Grants are sought to reduce:	
<input type="checkbox"/> Parental payment for school fees <i>(may be sought for students in preschool and 1<sup>st</sup>-10<sup>th</sup> grade)</i>	
<input type="checkbox"/> Parental payment for after-school programmes <i>(may be sought for students in preschool and 1<sup>st</sup>-3<sup>rd</sup> grade)</i>	

Should a full or partial grant covering the parental payment be received from the municipal government, the school must be notified.

The income basis is calculated based on income for the calendar year prior to that calendar year in which the school year begins.

The base income upon which grant calculations are based is calculated as personal income plus positive capital income and share income, taxed per § 89(2) of the Danish Personal Tax Act. Additional information regarding grant calculations is given in the Order on Grants, cf. INTRODUCTION AND GUIDE on page 3

**To be completed by parents:**

Both parents must complete this section if:

- The parents are married (as of 5/9 of the school year)

Both parents must complete this section if:

- The parents have a common registered address or common place of residence (as of 5/9 of the school year)

If the parents are (as of 5/9 of the school year) divorced, separated, or not married, and do not have a common registered address or place of residence, the section below must be completed by:

- The parent with full custody  
or
- The parent at whose address the student is officially registered, if the parents have joint custody

**Parent 1 (biological/adoptive parent only)**

Name:	
CPR nr.:	
Address:	<input type="checkbox"/> Has full custody <input type="checkbox"/> Has joint custody

**Parent 2 (biological/adoptive parent only)**

Name:	
CPR nr.:	
Address:	<input type="checkbox"/> Has full custody <input type="checkbox"/> Has joint custody

In the event of immigration to Denmark from a foreign country in the current calendar year, a Danish preliminary income statement MUST be attached.

If the parents are obligated to pay taxes in a foreign country and thus have no Danish income statement, documentation corresponding to a Danish annual income statement must be attached.

Should only one parent's information be given, by signing this document, that parent confirms that the parents are not married and do not have a common registered address or place of residence (as of 5/9 of the school year).

The accuracy of the above information shall be confirmed. By signing, I voluntarily consent to the forwarding of the information provided on this application to Fordelingssekretariatet for friskoler og private grundskoler (Fordelingssekretariatet), and to the retrieval of information pertaining to economic and civil law conditions from the Central Personal Registry (CPR) and the Danish Customs and Tax Administration (SKAT), as may be necessary for processing by Fordelingssekretariatet.

Information from the application, and information retrieved from the CPR and SKAT, shall be used solely for application processing by Fordelingssekretariatet and for allocation of the entirety of the issued free place and residency support grants to private schools, as well as for the school's allocation of those free place and residency support grants received from Fordelingssekretariatet to individual parents/students.

Information from the application, and information retrieved from the CPR and SKAT, shall be handled confidentially. It shall not be disclosed or forwarded except as provided above.

In accordance with the regulations of the Personal Data Processing Act, Fordelingssekretariatet may be contacted for the purpose of requesting insight into, or corrections to, registered information pertaining to a registered party.

This consent may be withdrawn by contacting Fordelingssekretariatet in writing. Upon withdrawal of consent, Fordelingssekretariatet is obligated to cease the processing of the applicable personal information, and to delete/shred said information to the greatest extent possible.

Consent shall be automatically voided once the processing of an application has concluded, or if the application process lasts longer than one year.

Information shall be disposed of in accordance with the regulations of the Danish Bookkeeping Act and the Danish Archival Act.

Generally, Fordelingssekretariatet will be unable to process a grant application if consent is not granted.

Date:                      Signatur:

Date:                      Signatur:

## INTRODUCTION AND GUIDE

### Purpose

Paid-free grant are offered to help guarantee parents' rights to have their children educated at private primary schools through grants to reduce the amount of school fees and the parental payment for after-school programmes, as well as to reduce the cost associated with residency in a boarding programme.

### Allocation of paid-free grant

There are two portions to the grant model: Fordelingssekretariatet stands for the allocation paid-free grant to schools, and schools then stand for the allocation of paid-free grant to students.

Schools may be awarded paid-free grant based on the presence of applicants whose base income lies below the income thresholds set by Fordelingssekretariatet for this purpose. Parents' base incomes are calculated in accordance with §14 of the Order on Grants; cf. below, under the Order on Grants. If base income data cannot be obtained, preliminary income data will form the basis for grant calculations. All students who are enrolled and entitled to grant as of 5/9 of the school year may be considered by Fordelingssekretariatet for the purpose of paid-free grant for the applicable school year.

The school's paid-free grant will be allocated to students by school management. The school's board of directors is responsible for the allocation process. The school is not obligated to follow the allocation guidelines of Fordelingssekretariatet, but use of independent allocation methods/guidelines is contingent upon consideration being given to parents' economic situations, and the extent to which their municipalities of residence are providing parental payment grants.

Parents' addresses, children's addresses, parents' civil statuses, and numbers of siblings as of 5/9 of the school year are essential to the paid-free grant calculations undertaken by Fordelingssekretariatet.

### Biological/adoptive parents

Only biological/adoptive parents should be specified in the application. If a student has half-siblings for which paid-free grant are also sought, separate applications must be completed for each student.

### Separation/divorce

Separation/divorce must be approved by authorities no later than 5/9 of the school year to be taken into consideration for paid-free grant applications.

### Declaration of consent

Signing the application's declaration of consent allows Fordelingssekretariatet to retrieve information from the Central Personal Registry and SKAT as may be necessary for application processing. This information, which will be handled confidentially, is used by Fordelingssekretariatet for calculating paid-free grant for schools, and by schools for allocation of the awarded paid-free grant to students.

### Order on Grants

§ 14. The awarding of residency support, paid-free grant, and grants to reduce parental payments for after-school programmes is administered by Fordelingssekretariatet for private primary schools, per §17(1) of the law.

Subpar. 2. Paid-free grant may be awarded to students in preschool and 1<sup>st</sup>-10<sup>th</sup> grade. Grants to reduce the parental payment for after-school programmes may be awarded to students in preschool and 1<sup>st</sup>-3<sup>rd</sup> grade. Residency support grants may be awarded to students in 8<sup>th</sup>-10<sup>th</sup> grade. The issuing of paid-free grant and residency support grants is contingent upon the student not having reached the age of 18 years at the start of the school year. Students who turn 18 during a school year may receive grants for the remainder of that school year.

Subpar. 3. Residency support, paid-free grant, and grants to reduce the parental payment for after-school programmes shall be allocated to individual schools based on the parents' base incomes; cf. subpar. 7, calculated based on the income for the calendar year preceding the calendar year in which the school year begins.

Subpar. 4. Should parents be married or have a common registered address (even if not married), financial support shall be calculated based on the parents' combined base income.

Subpar. 5. Should parents be divorced, separated, or not married and without a common registered address, financial support shall be calculated based on the base income of the parent

1. who has custody, or

2. at whose address the student is officially registered, if the parents have joint custody.

Subpar. 6. The parents' combined base income, cf. subpar. 4., or the base income of one parent, cf. subpar. 5, may be reduced for each of the student's siblings under the age of 18 at the beginning of the school year.

Subpar. 7. The parents' base income shall consist of personal income plus positive capital income used for income tax calculations in accordance with §7 of the Personal Tax Act; however, prior to the minimum deduction and base amount deductions contained therein; plus income from shares, taxed in accordance with §8a(2).

Subpar. 8. The school's allocation of residency support, paid-free grant, and grants to reduce the parental payment for after-school programmes to individual students shall take into account students' and parents' economic situations and the extent to which the municipality of residence is issuing grants for school fees or residency.

Subpar. 9. The criteria for allocation of residency support, paid-free grant, and grants to reduce the parental payment for after-school programmes shall be established by Fordelingssekretariatet.